



Minutes of LUCS Management Committee Meeting held in person in the Tearoom on Monday 13 Jun 2022

GENERAL COMMITTEE MEETING

Agenda Ref.	Business Matters	Action
	<p>Present: Chris Matheson Dear (Chairman and acting minute secretary) , Tom McPhie, Lynne Nelson, Ronnie Reis, Peter Lewis, Doug Scott</p>	
	<p>Chris opened the meeting Apologies: Andy Eaglesfield, Cass McArdle, Mike Smith, David Shirres</p>	Noted
1.0	<p>David Shirres report submitted Treasurer Reporting :</p> <ul style="list-style-type: none"> • Current balance is £46,875 at 6 June per the report submitted. • Since start of financial year on 1 Oct, LUCS has spent £3,095 more than it earned, £6,044 of this was on Leamington's engine. • Weekend visitor numbers are similar to that in 2020 though significantly less than that in 2018 and 2019. Other attractions have also seen reduced numbers since the pandemic. Aqueduct takings have gone up by 80% since last year although the number of passengers has stayed the same. • (We have now enacted individual ticket costs for adults, concessions and children on aqueduct trips at £10/£8/£5 on booking system , on Facebook and on webpage) 	
2.0	<p>Andy Eaglesfield Membership and Health & Safety No report</p> <ul style="list-style-type: none"> • (Andy is away May/June 22) 	
3.0	<p>Doug Scott Booking Convenor :</p> <ul style="list-style-type: none"> • Lot of verbal contact enquiries and emails forwarded from Stuart Rennie from info@lucs.ork.uk, despite online booking system now operating. Doug suggested listing frequently asked questions (FAQ's) on the booking system website to reduce the queries as follows : <p>1. Yes, you can make your booking on our web page lucs.org.uk</p>	DS/CMcA



Minutes of LUCS Management Committee Meeting held in person in the Tearoom on Monday 13 Jun 2022

	<p>2. Yes, you can bring your dogs on board</p> <p>3. No, our boats cannot take wheel chairs, there are 3 steps down to the decks</p> <p>4. Yes, you can bring your own food and drinks</p> <p>5. Yes, there is limited car parking at the basin, more parking on Manse Road</p> <p>6. Yes, you can take our self drive boat, Leamington to the Falkirk Wheel but remember it is a 10 hour round trip</p> <p>7. Yes, all information regarding our boats and bookings is on our web page lucs.org.uk</p> <p>8. Yes, you can book a 40 seater at the weekend but this must be done by e-mailing bookings@lucs.org.uk</p> <p>9. Yes, you can arrive early for your trip to put up flags etc</p> <p>10. Yes, we do a taxi service to Bridge 49 Bistro and Park Bistro</p> <p>Can David, via Cass McArdle, Douglas Robertson and John Aitken as necessary, take this forward onto Facebook, online booking system and on the webpage</p>	
<p>4.0</p>	<p>Tom McPhie</p> <p>Tom expressed concern about lack of visibility of chartered bookings on the website booking system within 10 days of them going out and expressed disappointment over not being able to get clarity on certainty of being able to take a boat out on a booking under his own name in this timescale. Post meeting note : this issue should be clarified and restated by the next meeting when David and Doug are present</p> <p>Leamington – clearing prop, floor issue and packing stern gland repair, all minuted here</p>	<p>DS/DS/TMcP</p>
<p>5.0</p>	<p>Ronnie Reis</p> <p>Boat Report – Asked to buy 2 horns for St Magdalene @£40 - granted</p>	<p>MS/PL/RR</p>



Minutes of LUCS Management Committee Meeting held in person in the Tearoom on Monday 13 Jun 2022

	Victoria and Leamington – drydock will be required this winter for sandblasting and repainting. Mike/Peter/Tom/Ronnie : please consult and make booking as required	
6.0	<p>Peter Lewis Boat Report : Victoria – nothing to report . Fun Day : the meeting highlighted the organisation required to make this happen successfully on Sun 7 Aug</p> <p>Promotion – Chris will ask Cass & Stuart to promote it online</p> <p>Finding stalls and our own bric a brac stall – Chris will liaise with our Catriona Kerr</p> <p>Cardboard boat race – Chris will deal with entries, air cadets will marshall it</p> <p>Tables/gazebo/marquees/trailer/tractor and skip – Tom & Ronnie</p> <p>Face painter, punch and judy (who will now attend), international rescue, cat rescue, kayak club, lions club, ice cream van, gala queen, fire brigade, road permit, lifejackets & oars - are in hand to date</p> <p>Musicians – Chris will ask Martine</p> <p>Opening – Chris will ask Liz Park, Provost and member</p> <p>Bins/barrier/ bunting/selling tickets for boat trips/commentary and compering/sound system/ferry/drivers/prizes/flowers/insurance/members stall – to be dealt with</p> <p>Peter/Lynne – can you circulate issues and action to those interested who includes all the committee and Catriona Kerr</p>	CMD/PL/LN/RR/TMcP
7.0	<p>Lynne Nelson Tearoom – no report Fun Day - offering assistance as above</p>	LN
8.0	<p>Chris Matheson Dear General</p> <p>Chris offered thanks to Stuart Rennie, Allister Mackie and the committee for their role in the Flotilla ; to Lucy Wilson for her role in setting up the LUCS artefacts at Linlithgow museum ; to</p>	CMD/DS/DS/AE



Minutes of LUCS Management Committee Meeting held in person in the Tearoom on Monday 13 Jun 2022

Ian Walker for his role in getting our training function accredited for furthering MCA qualifications ; to the committee and Allister and in particular **Peter, Ronnie and Tom** for their role in the Perambulations, Deacons Night and Marches Day morning ; and to Martine and her assistants in the construction of the float, all of which is much appreciated

Chris and Willie Irvine represented LUCS as Deacon and My Lord at the Deacons night and Marches breakfast. A party of 11 took the float out on Marches Day and seemed a big success.

Chris will organise numbers and transport in liaison with **Ronnie** for a repeat on the Gala day, on Sat 18 Jun which leaves Mill Rd at noon for one hour to the Cross

Chris has taken two school trips (Springfield P2 and St Josephs P5/4) at the MGC and Cat McGhee, education convenor will take a third (St Josephs P2) on Mon 20 Jun. Thanks to the drivers for accommodating these at short notice.

7 members under **Mike** attended a debate at the Scottish Parliament as invited by Fiona Hyslop

Chris expressed concern that we are taking on too many charter bookings requiring drivers and at too short notice putting too much pressure on them and their crew. I think we need to consider reducing the number charters in June next year and only take bookings with a minimum level of time notice . Drivers should be given longer notice of trips than 2 weeks. We also need to progress new drivers Stuart Rennie and Steve Braes as soon as possible. (Separately, it may be that weekend afternoon aqueduct trips could be dealt with by taking Leamington out if she is available and there are less than 12 passengers, by the BML making a decision on the day to restrict walk up passengers if a crew is not available) **David/Doug** to take forward booking protocol in consultation before the next meeting

Reception staff need to be able to access lists of those booked on weekend aqueduct trips by written instruction at the museum. **David** to take forward.

Answering machine on the basin landline (01506 840574) is not being monitored. **Post meeting note : Doug** will listen and act on messages

Chris will circulate a list of any “pool” crew to all drivers such that drivers such as Scott Castel, without regular crew,



Minutes of LUCS Management Committee Meeting held in person in the Tearoom on Monday 13 Jun 2022

	<p>can contact them</p> <p>Church and charity bookings boat trip bookings and room hire should generate discounts at the discretion of the chairman</p> <p>Catriona Kerr, fundraiser is pursuing a grant from the councillor disbursement fund in liaison with David</p> <p>Can name badges be (re)issued to all relevant members by end July ? Action for Andy</p> <p>Next meeting will be on Tue 12 July and then on Mon 2 Aug both at 7.15pm (not 7pm)</p>	
	<p>Remaining meetings : Tue 13 Sep/Tue 11 Oct/ Tue 8 Nov/ AGM Thur 1 Dec</p>	