



Minutes of LUCS Management Committee Meeting held in person in the Tearoom on Tuesday 8th March 2022

GENERAL COMMITTEE MEETING

Agenda Ref.	Business Matters	Action
	<p>Present: Chris Matheson Dear (Chairman and acting minute secretary), David Shirres, Tom McPhie, Andy Eaglesfield , Peter Lewis, Doug Scott</p>	
	<p>Chairman's Introduction: Chris Matheson Dear opened the meeting after introducing Cat McGhee who attended in person and is developing school and youth organisation visits as previously undertaken by David Wood. Cat is employed at Forth Valley College and has a relevant academic background. Noted the possibility of taking a boat to new Winchburgh Marina for education purpose</p>	
	<p>Apologies: Mike Smith, Lynne Nelson, Ronnie Reis. Tried to contact Cass McArdle by phone</p>	Noted
1.0	<p>Chris Matheson Dear General Reporting :</p> <ul style="list-style-type: none"> • The Truxor capsizing incident “summary report” from Scottish Canals and the response from our chairman was circulated prior to the meeting. Whilst Richard Millar made contact with both the chairman and Mike Smith subsequent to our response, disappointment remains felt over lack of responsibility taken by Scottish Canals. However, there is now no alternative but to draw a line under the incident. The committee were asked not to discuss the incident with fellow members in the circumstance to avoid any further sentiment being expressed • The Red Wheel unveiling is on Fri 8 Apr and all the committee are invited (RSVP to Chris please) 4 members of the Transport Trust have accepted the invite so far but 3 members of Scottish Canals have declined owing to being on holiday. Chris will invite Bruce Jamieson, local historian • A potential first aid trainer called Derek Ure will liaise with Ian Walker over such training. He would offer his services free of charge in return for some boat hire • Stuart Rennie marketing report : leaflet printing and social media advertising will be pursued by Chris to Stuart & Cass (booking levels are low for 2022 so far) ; Andy to liaise with Stuart over electric boat manning (£80 flag spend is approved) ; Peter will register all LUCS boats for May flotilla ; Scottish Canals floating dandelion garden will reach the Basin on 28/9 Jun ; EUCS will visit the basin on Sat 19 Mar at 11am (Peter will advance the Victoria drivers meeting that day to 10am) 	ALL



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	<ul style="list-style-type: none"> • Chris asked all the committee for leads and items on the “critical path” for Fun Day planning on Sun 7 Aug as we have no fun day convenor • Perambulation of the Marches is on Wed 8 Jun in the early evening. Tearoom is normally open for donations for tea and coffee • Potential new museum curator in Lucy Wilson has been identified. Will meet Danny Callaghan 	
2.0	<p>Andy Eaglesfield Membership and Health & Safety Report supplied</p> <ul style="list-style-type: none"> • Accident book will be made available in the key cupboard/slucice area for reporting all accidents <i>and also near misses</i> • Membership report – Chris will revert with information over 25 year life members, database should be updated by the end of the season as work continues on updating the database with members addresses and whereabouts. • New members cruise may happen towards end of 2022 season • Reconditioned PC for Andy to be pursued by Mauro Vecchi when necessary • Lifejacket and fire extinguisher testing is complete – <i>jackets will be kept in the cupboard for collection</i> • Rotas’ for reception/museum (including 2 no. at weekends) are now being drafted to at least end June 22. Reception will sell boat tickets • We do not comply will best practice over fuel boom deployment. We could buy a boom at £250 / install filters in all bilge pumps at £700 / utilise spill mats / check that maintenance will prevent spills / use detergent. Andy to take forward in consultation • Covid protocol on boats post 21 March was discussed per report supplied. 9 tables will be let on public cruises with one table left for self catering. Mask wearing remains recommended for crew • (Andy is away May/June 22) 	AE
3.0	<p>David Shirres Treasurer Report supplied</p> <ul style="list-style-type: none"> • Bank balance remains reflective of £5k engine spend • Booking levels for 2022 are low to date • Room hires are open by individual discussion and subject to our own janitorial availability. Chris asked for names of regular prior users such as Speakers Club/Bereavement Group//Burgh Trust and will speak to them • Drop box protocol can replace the need for a LUCS email account in saving files on a common server. David will rationalise the number of email addresses on Office 365 • Zoom subscription at £140 pa will be renewed after discussion • Lin Gin bookings will proceed subject to their booking levels 	DSh/CMD
4.0	Doug Scott	



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	<p>Booking Convenor :</p> <ul style="list-style-type: none"> • Check with Ronnie over availability of St Mag for 10 April charter • Sensitivity of finding drivers to man charters on weekend afternoons was noted and must be monitored (could be problematic in Jul/Aug) by advising bookers • Doug : check we have a driver for Red Wheel on Fri 8 April 	DSc
5.0	<p>Tom McPhie Boat Report – Leamington new engine install is now at advanced stage and should be ready for April subject to trials which might start w/c 14 March Chairman expressed thanks for this work which includes stern greaser, prop repair, new handle and exhaust</p>	TMcP
6.0	<p>Peter Lewis Boat Report : Victoria is operational notwithstanding possible leaking injector Circulate minutes of Flotilla sub committee meeting to all committee</p>	PL
7.0	Next meeting :	



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	On Tue 12 April 22 at 19.00 in tearoom and then Tuesday's on 10 May/MON 13 Jun (Marches on Tue 14 Jun) /tbc in July/2 Aug (fun day on 7 Aug) /13 Sep/11 Oct/8 Nov/ AGM Thur 1 Dec	
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